

Registration URL: maine.gov/online/gametagging

Station Username:

Password:

As a Big Game Registration Station, you serve as a representative of the Maine Department of Inland Fisheries and Wildlife, as well as an Agent of the State of Maine. The registration information that you collect provides an important piece in MDIFW's efforts at sound wildlife management. MDIFW personnel process and analyze data to determine estimated post-harvest population levels, distributions, and management needs to make future harvest recommendations for consideration by the Commissioner, Advisory Council, and the Maine Legislature.

We recognize that many stations register multiple species and that hunting seasons may occur during busy times for your business. We also understand that, as a business owner, you have other challenges to face. However, accurate and timely registration data are essential to MDIFW's purposes.

MDIFW appreciates the efforts of those businesses that serve as Big Game Registration Stations; they provide a very important service. But, it is critical that clear and accurate data is collected and provided to MDIFW in a timely manner. Only those stations who comply with these instructions will be eligible for reappointment as Big Game Registration Stations. We hope that we can rely on you for this important responsibility.

If you have any questions or concerns, please contact: (207) 287-5257

GameFurRegistration.MDIFW@maine.gov

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Sign In

The online application allows a registration station clerk to sign in using credentials unique to the station. A username and password will be provided to each registration station by MDIFW.

Maine.gov A secure, online service provided by the Department of Inland Fisheries and Wildlife							
MDIFW Game Tagging							
This service is provided by the Departm tagging information electronically. Who can use this service? • Authorized Game Tagging Sta What is Required? • To login in you must provide a va Get Help • Need help submitting an animal Unable to access the system be Please call 1-888-254-4340 for • Technical Issues with this applici	nent of Inland Fisheries and Wildlife in pa tions alid username and password for the tago registration? cause of internet connectivity issues? assistance. ation? <u>Report a Problem</u>	artnership with InforME. The online application allows Game Tagging Stations to submit	TAGGING STATION SIGN IN Usemame* Password* Sign In Forgot your password?				
Credits	Information	Technical Support	Transaction Security				
informs.	Department of Inland Fisheries & Wildlife	Technical Support	A Maine.gov				
Copyright © 2018 All rights reserved.	<u>Maine.gov</u> Site Policies						

Password Reset

If you forget your password, you can reset it by clicking the <u>Forgot your password?</u> link on the login page. You will be prompted for your **username** and **email address** on file. After you enter the information, a link will be sent to your email address that will allow you to establish your password.

If you cannot remember your username, contact tech support at 207-287-5257.

Maine.gov A secure, online service	ce provided by the Department of Inland	Fisheries and Wildlife	
MDIFW Game Tagg	ing		
Forgot Password Password Reset Please provide the information b address for your account? Pleas Username* informetest Email* pentest@informe.org Continue Cancel	elow to reset your password. You r e call support the support line at 1-	nust have access to the email address on file with IF&W to reset the passwo -888-254-4340 for assistance.	rd online. Don't know the email
Credits Information Copyright © 2018 All rights reserved.	Information Department of Inland Fisheries & Wildlife Maine.goy Site Policies	Technical Support Technical Support	Transaction Security

Reviewing a License

You should ask the hunter to provide their hunting license to begin the registration transaction. The **MOSES ID** located on the license will be used to lookup the hunter's information.

Standard Hunting License:

Maine Lice	ense/Pern	n it - 201 s and Wild	8 life	OPERATION GAME THIEF 1-800-ALERT-US (253-7887)
Expiration Date: Dec. except for licenses with spec MOSES ID#: 421731	. 31, 2018 cified periods			DO NOT TRESPASS! This license does not authorize you to enter private property without permission.
License Number: 96680				Maine Inland Fisherles and Wildlife 284 State Street 41 State House Station
Ross, Bob 16 MCKEEN STREE BRUNSWICK, ME 0 USA	7T 14011			Augusta, Mt 04333-0041 Phone: 207-287-8000 http://www.mefishwildlife.com/ I swear/affirm that:
DOB: 10/29/1942 Height: 6'2" Driver's License Number: 8 Driver's License State: ME	Sex: M Weight: 180 585858	Hair: Brown Eyes: Brown		 If buying and/or possessing a firearms hunting license, either I am not a convicted felon or I am a convicted felon with a permit to curry
The holder has the following	g permissions for the calen	lar year:		a firearm, or I am not otherwise prohibited by law to possess a firearm.
Authority	Effective	Cost	Agent Fee	 If buying and/or possessing a resident license: 1. I am a U.S. citizen domiciled in Maine, or a resident alien
Res Hunt	02-15-2018	26.00	2.00	domiciled in Maine during the last year and: (1) I have
Spring/Fall Turkey	02-15-2018	20.00	2.00	complied with Maine income tax laws; (2) If registered to
Issued: 02-15-2018 11:	04:18 AM	Agent: 1535		vote, I am registered in Maine; (3) If licensed to drive, I have applied for a Maine drivers license; and (4) If motor
By buying and/or possessing statements to the right and I	g this license, I verify that am in compliance.	have read the license	holder	registered in Maine; or, 2. I am a member of the U.S. Armed Forces permanently
License holder may e statements to the rigi	letach on perforate ht and verifying cor	d lines after rea apliance.	ding the	 stationed in Maine; or a spouse or child of such a person. If buying and/or possessing an apprentice license, I have not held more than four previously and I understand that I must hunt in the presence of a supervisor who meets all the requirements of a supervisor under the apprentice hunter law. If buying and/or possessing a firearms, archery, crossbow, or other license or permit with safety course requirements, I certify that 1 have met all these requirements

Lifetime Hunting License:



Manual Hunting License (no MOSES ID):

very uncommon license

- / -							
2017 MAINE Department of Inland Fisheries and Wildlife License/Permit Year 1-1-2017 to 12-31-2017							
2711264 (Depical: Larme Only) Original 2017 Licenser							
Non Solly Rabbit							
Case Derry	0 0 0	2 29					
Mailing Address F	0 601	~~~					
City/Town_Keac	Afield	State V/C	Zip 04:357				
Legal Residence City/	Town Cres	terville	_State/Me				
D.O.B. <u>05</u> /20	2119571	lair <u>BLD</u>	Eyes BIL				
SexHeight	ft	in. Weight	1bs.				
License Type	Resident	Non Resident	Alica				
Outdoor Partners	□ 1887 S15	0 1887 \$15	0 1887 515				
Deer Habitat Fund	1885 810	1 1885 510	0 1825 \$10				
Fish	E 1753 \$25	0 1766 \$64	1721 \$84				
Hunt/Fish Combo	E 1751 - \$43	0.1772 \$150	12203191				
Hunt	\$ \$752 \$26	□ 1757 \$115	0 1759 \$140				
Archery/Fish Combo	0 1744 543	1212-00000					
Archery	1754 \$26	D 1758 \$75	0 1723 \$85				
Crossbow	□ 1692 \$26	D 1693 856	D 1694 \$80				
Junior Hust	□ 1750 \$8	D 1755 \$35	D 1755 \$35				
Small Game	0 1749 \$15	D 1708 \$75-	E) 1722 S80				
3 Day Small Game	2223245	□ 1748 \$50	□1748 \$50				
Mozzleloading	0 1786 \$13	D 1787 \$69	1788 \$79				
Migratory Waterfowl	1713 \$7.25	□ 1713 \$7.25	D 1713 \$7.25				
Pheasant	0 1704 \$17	1704 \$17	B 1704 S17				
Spring/Fall Turkey	LH552 S20	□ 1852 \$20	□ 1852 \$20				
Bear Permit	1. 1796 \$27	11 1797 574	0 1797 874				
Coyote Night Hant	□ 1782 \$ 4	LI 1782 \$4	11762 54				
Nate Water Registry	E INVI No For	11 1871 No Pet	[18/1 Novec				
1 Day Fish	0 1762 \$11	1762 311	0 1762 311				
3 Day Fish	31769 325	0 1769 325	01/09 545				
7 Day Pish		0 1703 343	- 1963 - 049				
13 Laty Fish	C 1700 82	1 1 1 (0) . 3 MT	T 110: 044				
Milliory Hollor 180	11756 230						
Minary Depend Hills and	0 1730 \$10						
NETwee Depend Figh	0 1779 \$10						
Dan Archam Dither Sex	□ 1470 \$32	D 1479 \$32	□ 1479 \$32				
Exp Andrew Antholas	0 1479 402	11478 \$12	1478 \$12				
Superpack	□ 1699 \$201	Contraction of the	CONCERCION OF				
Apprentice Hunt	11840 \$26	17 1841 5115					
Apprentice Crossbow	□ 1845 \$26	1846 \$56					
Apprentice Archery	0 1843 \$26	G 1844 \$75					
Apprentice Small Game		1842 \$75	CONTRACTOR OF				
November Boar Permit		□ 1847 \$40	□ 1847 \$40				
Snowmobile Trail Fund	LI 1943 825	D 1943 \$25	□ 1943 \$25				
Sub-total	44						
TOTAL	\$50	ister stadiet der					
Total Authorities S	old 2	D Dup!	icate 1801				
MICRATORY RIPD P	OGRAM PART	CIPANT IN 2012	Ves IN				
Did you fish in tidal was	Did you fish in tidal waters of the State of Maine lastyrar? Ves 140						
If yes, phone number is r	If yes, phone number is required. Phone Number						
Agent # 12.3 Issuer's initials S. N.							
Istor Date 05/01/2017 Istate Time 00 str pm							
Start Date 05/01/2017 Start Tune 06:00 an @							
By having and/or partnessing this license. I verify that [have							
read the license l	older statement	and I am in comp	liance.				
TRANSPORTSTON Specter		License #					
Name							
Address		· · · · · · · · · · · · · · · · · · ·					
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Registering an Animal

1) To begin a registration transaction, enter the Station's Registration Agent First and Last Name on the Main Menu page. This will identify which clerk within the registration station submitted the animal.

2) Select Big Game if your station has the ability to register fur.

- 3) Select the Animal to be Tagged from the dropdown menu.
- 4) Once you have selected an animal, the Animal Being Registered will appear. Select the sex/age.
- 5) Enter the Date of Kill (format is MM DD YYYY) or choose from the calendar. **Note**: a future date will not be accepted.
- 6) Enter the Time of Kill (format for this field is HH MM). There is a separate dropdown to select AM/PM.
- 7) Select the Season in which you are registering the animal from the dropdown menu.

Note: only seasons within the date of kill will be shown. If the hunter is claiming a different season, check if the date of kill is correct.

8) Choose YES if you have the MOSES ID of the hunter. Enter that number in the box below and the hunter's Last Name and Date of Birth (all components need to match). If you do not have the MOSES ID or if the name/MOSES ID/DOB do not match, select NO and attempt to lookup the hunter by Full Name and Date of Birth (more on page 6 of the guide).

9) After entering all of the information, click Continue.

Tá	ag Animal
Je he !	se the fields below to tag an animal. You may search for a hunter/trapper using a MOSES ID Number or Name and Date of Birth. You may also use the options e right navigation to manage your account details and to print an invoice for amount due to IF&W for tagging transactions. Station's Registration Agent First and Last Name* Jessica Rabbit
1	What are you registering? * Big Game Animal to be Tagged*
	Bear ✓ Bear Being Registered*
	Adult Female Cub Male
	Ocub Female Date of Kill* (MMDD/YYYY) 09/09/2021
	Time of Kill* (HH:MM) 07:30 AM ✔
	Bear Season* General Hunt ✓
[Do you know the hunter/trapper's MOSES ID Number* O Yes

Enter Harvest Location Information

Town Where Animal Was Killed:

Enter the first 2-3 letters of the town/city. Click the correct town from the resulting list.

County Where Animal Was Killed is automatically filled based on the town.

Wildlife Management District (WMD) Where Animal Was Killed:

The options in this dropdown menu are based on the **town** selected. If the town only has one WMD, this selection is automatically filled.

Note: Appearance of this dropdown field varies depending on the browser. It will either show a list of only the available WMDs or display a full list with W

MDIFW Game & Fur Tagging	
Tag Animal	
Town Where Animal Was Killed* Note: Enter the first letters of the town name and select an option from the list that appears	
Select a town	
County Where Animal Was Killed* WMD/Subunit Where Animal Was Killed* V Continue Cancel	

Hunter Not Found

If you entered a **MOSES ID, last name, and DOB** but the hunter is not found, first click the <u>Search Again</u> link. Confirm that everything was entered correctly. If still no results are found, attempt to lookup the hunter by **Full Name** and **Date of Birth.**

If you entered the Name and Date of Birth and the hunter is still not found, first click the 1) <u>Search Again</u> link. Confirm that the Name and Date of Birth were entered correctly and try again.

If still no results are found, you may need to ask the hunter if they go by a shortened name or nickname that their license may be listed under (e.g. "Dan, Danny, Daniel"). Do not punctuate any part of the name (e.g. hyphenated last name, apostrophes).

Finally, if there is still no MOSES profile found, you can continue with the registration transaction by clicking the link 2) <u>Create new hunter in MOSES</u>

Note: Doing this will create a new profile with no license information attached to it. You will be required to enter in the complete profile (eye color, weight, address, etc.) in addition to the license and permit information.

ADIFW Game Tag Animal Hunter Information The hunter tagging this Please verify the name Search Again If you have searched mu information Create new hunter in MC	animal has not been found in the hunter of a and date of birth were entered correct ultiple times and have been unable to find	database. tly and search again. the hunter by name and date of birth you may continue and enter t	USER OPTIONS Home Manage Station Information Print Invoice Logout their
Credits	Information	Technical Support	Transaction Securi
infor ME	Department of Inland Fisheries & Wildlife	Please call 1-888-254-4340 for technical assistance	Maine.gov
Copyright © 2018 All rights reserved.	<u>Maine.gov</u> Site Policies	Technical Support	

Hunter Found but License and/or Permit Not in the System

If the system finds the hunter you entered but the **required license and/or permit** is not listed, you will need to manually enter this information. Select the license type from the dropdown menu. Enter the hunter's license number. Select the permit type from the dropdown menu. Enter the hunter's permit number.

If the hunter does not have a license and/or permit, continue to the next page of the guide.

If you believe that the wrong profile was selected, you can click the <u>Wrong Hunter?</u> link at the bottom of the page to return to the previous step and re-enter the hunter's information.

ıg Animal		USER OPTIONS
-unter Information-		Home
The hunter tagging this a tag this animal. Please pr	nimal has been found in the hunter database, but we did not find a valid license and/or permit required to rovide the information below in order to continue tagging the animal	Manage Station Inform
lame:	Thomas Brady	Print Invoice
AOSES ID:	4217315	Logout
Date of Birth:	08/03/1977	Logour
lair Color:	Blonde	
Eye Color:	Blue	
leight:	6'4"	
Veight:	225	
Gender:	Male	
Residency City/Town:	FOXBOROUGH	
Residency State/Province:	Massachusetts	
Residency Country:	United States	
Physical Address:	1 PATRIOT PL	
City/Town:	FOXBOROUGH	
State/Province:	Massachusetts	
Ip Code:	02035	
Country:	United States	
Aailing Address:		
City/Town:	EOXBOROLIGH	
State/Province:	Massachusatte	
in Code:	02035	
Country:	United States	
Dhana Numbau	000000	
inali Address.	aominic@informe.org	
Active Holdings:	1766 NR Season Fish [02/14/2018 - 12/31/2018]	
License Type*		
1772 - Nonresident Hunting	g & Fishing Combo	
License Number*		
Permit Type*		
1852 - Spring/Fall Turkey	0	
Permit Number*		

Hunter Found but Does Not Have License and/or Permit

If the system is prompting you to select a license or permit, but the hunter is not providing the required document, then you select either **License Not Provided** or **Permit Not Provided**.

	License* 1772 - NR Fish/Hunt - 740923 ▼	
	Permit Type*	
	Permit Number*	
Π	License Not Provided	
	Permit Not Provided	
	Continue Cancel Wrong Hunter/Trapper? Search Again	

If you selected License Not Provided, you will then choose a Reason from the dropdown list.

Some landowners hunting on their own property do not need a license.

Or the hunter might be certain they have a license but cannot find it during registration.

If the hunter is not showing you their license for a different reason, select **Other**.

If you select **Other**, a text box will appear below where

License Not Provided				
Reason*				
*				
Landowner Hunt own Land				
Certain has License-not Located				
Other				
Other				

you can type out the situation. In some situations, you will then need to authenticate the hunter's identity using their State ID or Driver's License.

If you selected **Permit Not Provided**, you will then choose a **Reason** from the dropdown list.

The permit is included in Superpack hunting licenses.
Or the permit might not be required in some cases of veterans with disabilities, Native Americans, and junior hunters.
Permit included in L
Permit Not Required



Multiple Hunters Found

When searching without a MOSES but by **Name** and **Date of Birth**, the system may find multiple MOSES profiles for the hunter. You will be asked to select one to continue. Choose the option that has the most up-to-date information.

If you select Continue to view the hunter's full profile. If it appears that the information is incorrect (e.g. no license listed), click <u>Wrong Hunter?</u> to go back and select a different profile that may have the correct license and permit information associated with it.

Maine.gov	A secure, online service provided by the D	Department of Inland Fis	heries and Wildlife	
MDIFW	Game Tagging			
Tag Anin	nal			
Hunter Inf	ormation			
Multiple hu transaction	nters were found with the name an	d date of birth provi	ded. Please select the customer associated with this tagging	
Select	Hunter Information			
0	Name: Larry David Date of Birth: 07/02/1947 Street Address:45 COMMERCE DRIV City/Town: AUGUSTA ZIP Code: 04330	Æ		
0	Name: Larry David Date of Birth: 07/02/1947 Street Address: City/Town: ZIP Code:			
0	Name: Larry David Date of Birth: 07/02/1947 Street Address:101 COMMERCIAL ST City/Town: PORTLAND ZIP Code: 04101	TREET APT 6		
Continue	Cancel Wrong Hunter? Search Again	n		
0				
Credits	information			Transaction Security
informa	Department of Inla Wildlife	and Fisheries & Te	achnical Support	A Maine.gov
Copyright © 20	18 Maine.gov			
All rights reserv	ed. <u>Site Policies</u>			

Animal and Weapon Information

The following fields will be automatically populated based on what was entered on the first step:

Animal to be Tagged Animal Being Registered

Animal Season

(example)

If these are incorrect, you need to cancel the transaction and start over.

Continue the transaction by completing the following fields:

Seal Number:

Enter the number from the physical seal being placed on the animal. **Note**: Each seal number can only be used once.

Research Band, Tag or Transmitter:

Check the box if the animal has a leg band, ear tag, radio-collar, or transmitter. Enter the color and the number.

Animal to be Tagged* Turkey *
Turkey Being Registered*
Adult Male (Tom)
Adult Female (Hen)
Juvenile Male (Jake)
Juvenile Female (Jenny)
Turkey Season Spring T

Animal and Weapon Information

Seal Number*

🖉 This animal has a Research Band, Tag or Transmitter

Color of Research Band or Tag on Animal

Number on Research Band, Tag, or Transmitter on Animal



Weapon Used: Select the weapon from the dropdown menu and enter Caliber/Gauge. Note: selecting a bow or crossbow will remove the Caliber/Gauge box.

sed*
•
uge*

Administrative (Warden) Review

If something about the transaction seems suspicious or incorrect,

you can check the box at the bottom of the Animal and Weapon information page. Checking the box will email the information to a warden. This is a tool for you to use at your discretion.



Review Before Submitting

After entering all information, you will be shown a review page to ensure everything is accurate.

There will be two checkboxes at the bottom of the page. You must confirm that the information is true and accurate and <u>read the statement to the hunter</u> so they can confirm that the information is true and accurate. Click Submit Tag.

Certification
Tagging Station Clerk - Read this to the hunter: "I confirm that the representations herein are true and accurate"*
Tagging Station Clerk - I confirm that the representations herein are true and accurate*
Submit Tag Cancel Edit Information

Confirmation

After successfully completing the registration transaction, a confirmation page will be displayed containing all the information that was entered during the transaction.

The hunter will receive a copy of this information to their email address if it is part of their MOSES record or was entered during the transaction.

After submitting the registration, you will be brought back to the beginning to register a new animal. If the webpage is unused for an hour, the system will timeout and make you log in again before registering an animal.

Big Game Seals

To provide an accurate record of the number of big game animals harvested and to aid MDIFW in its management efforts for these important species, Maine State law requires that every big game animal harvested be registered.

All big game (wild turkey, bear, deer, moose) use the same year-specific MAINE BIG GAME plastic seals (e.g. green for 2023). At the end of the last big game season, please return any unused seals to MDIFW. New seals will be issued for the following year.

When your station drops below 15% of your allotted seals, a notification will automatically be sent to MDIFW to mail more seals to your station and add them to your online station profile. You can also contact tech support at <u>GameFurRegistration.MDIFW@maine.gov</u>

Note: Only seals allocated to your online station profile can be used to register big game.

Animal-Specific Registration Instructions

TURKEY

Collect and retain registration fee of \$2.

The plastic Maine Big Game seal must be attached <u>by the registration station attendant</u> (NOT THE HUNTER) to the wing or leg.

Use a knife to make a slit in the turkey's wing just behind the tendon (see diagram). Put the flexible seal ribbon through the slit, pass it around the tendon and insert the end of ribbon into the round head, pushing it into the head as far as possible. Pull back on the ribbon to ensure the seal is locked. If you put the seal around the leg instead of the wing, wrap it **twice** so it cannot be pulled over the foot.

Check every turkey for leg bands, transmitter backpack, or radio-collar.

- marked animals are legal game; hunters/trappers legally harvesting these animals do not face penalties.
- record band color and band/transmitter number under Animal and Weapon Information page.
- remove radio collars or transmitter backpacks.
- email <u>GameFurRegistration.MDIFW@maine.gov</u> to report information of marked turkeys.

BEAR

Collect registration fee of \$5. The station retains \$2 and must return the remaining \$3 to MDIFW.

The plastic Maine Big Game seal must be attached <u>by the registration station attendant</u> (NOT THE HUNTER OR TRAPPER).

Use a knife to make a slit in the bear's hind leg just in front of the tendon (see diagram). Put the flexible seal ribbon through the slit, pass it around the tendon and insert the end of the ribbon into the round head, pushing it into the head as far as possible. Pull back on ribbon to ensure the seal is locked.

Hunters are **legally required to submit a tooth** from the bear they harvest. It is the hunter's responsibility to extract the tooth and label the envelope. It is your responsibility to:

- post the instruction sheet provided by MDIFW in a place for bear hunters to consult.
- provide an MDIFW tooth collection envelope to each successful bear hunter.
- ask the hunter to return the envelope to you with the tooth enclosed.
- when the tooth collection envelop is returned to you, check that the envelope is **legibly** labeled with **hunter's name, sex of bear, date of kill, town of kill,** and **seal number.**
- place tooth envelope in manila postage-paid business reply envelope provided by MDIFW.
- at the end of the bear season, mail the postage-paid envelop in the mail with teeth and unused envelopes enclosed.

Check every bear for ear tags, a tattoo (located on the inside of the upper or lower lip), or radio-collar.

- marked bears are legal game; hunters/trappers legally harvesting these animals do not face penalties.
- record ear tag/collar color and number under Animal and Weapon Information page.
- **remove radio-collars** using a wrench (do <u>not</u> cut the collar off) and record name, address, and phone number of hunters or trappers registering marked bears on the ear tag envelope.
- email <u>GameFurRegistration.MDIFW@maine.gov</u> to report information of marked bears.



MOOSE

Collect registration fee of \$5. The station retains \$2 and must return the remaining \$3 to MDIFW.

A moose may be dismembered for ease of transportation, and the lower legs, head, and hide may be removed. If the head is not brought to the station, a canine tooth or lower jaw must then be presented at time of registration.

The plastic Maine Big Game seal must be attached <u>by the registration station attendant</u> (NOT THE HUNTER). Record the seal number on the back of the hunter's moose permit. Use a knife to make a slit in the moose's hind leg just in front of the tendon (see diagram). Put the flexible seal ribbon through the slit, pass it around the tendon and insert the end of the ribbon into round head, pushing it into the head as far as possible. Pull back on the ribbon to ensure the seal is locked.

MDIFW biologists have fitted moose in WMDs 8, 2, and 4 with radio-collars and/or ear tags, which provide important information on Maine moose status and movements.

- marked moose are legal game; hunters legally harvesting these animals do not face penalties.
- **record** ear tag/collar color and number under Animal and Weapon Information page.
- remove radio-collars using a wrench (do not cut the collar off).
- email <u>GameFurRegistration.MDIFW@maine.gov</u> to report information of marked moose.

DEER

Collect registration fee of \$5. The station retains \$2 and must return the remaining \$3 to MDIFW.

The plastic Maine Big Game seal must be attached <u>by the registration station attendant</u> (NOT THE HUNTER).

Use a knife to make a slit in the deer's hind leg just in front of the tendon (see diagram). Put the flexible seal ribbon through the slit, pass it around the tendon and insert the end of the ribbon into the round head, pushing it into the head as far as possible. Pull back on the ribbon to ensure the seal is locked.

MDIFW biologists have fitted deer with ear tags and radio-collars for a winter survival study. - marked deer are legal game; hunters legally harvesting these animals do not face penalties.

- record ear tags under the Research Animal section of the website.
- remove radio-collars using a wrench (do not cut the collar off).
- email GameFurRegistration.MDIFW@maine.gov to report information of marked deer.





Station Information

Under "USER OPTIONS" on the top right of webpage (bottom if using tablet/phone), clicking **Manage Station Information** will display information currently file.





If information needs to be updated or you want to change the password, click "Edit Information". Station and username cannot be revised.

All completed registration transactions can be found by clicking <u>View Station Activity for Calendar Year</u> link.

The species filter allows only one type of animal to be shown. The list of entries can be increased from only showing 10 records at a time to 25, 50, or 100 records. Each column has an arrow that, when selected, will sort the records in order of that column. For example, clicking the arrow under **Seal Number** will sort the records in numerical seal order. To post registrations at your station by species, print the Station Activity list using print functions in your browser.

pecies filter: All						
ow 10 🗸 er	ntries					
Kill Date 🌲	Seal Date 🌲	Hunter/Trapper name 🍦	Hunter/Trapper phone # 🍦	Animal sex/age 🔺	Kill town 🌲	Seal Number
7/23/2020 7:23 AM	07/23/2020 10:16 AM	Jack Rabbit	207-867-5309	Bear / Adult Male	T2 R13 WELS	71561
ctober 2018	07/23/2020 11:12 AM	Peter Rabbit	207-867-5309	Beaver	Andover	50050
ebruary 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50021
ebruary 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50022
ebruary 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50023
ebruary 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50024
ebruary 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50025
uly 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Monticello	50026
uly 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Monticello	50027
uly 2020	07/23/2020	Jack Rabbit	207-867-5309	Beaver	Monticello	50028

End of Season Payment

On every page of the website is a list of USER OPTIONS. Click Print Invoice.

In red is the current balance owed to MDIFW. To view the invoice, click Latest Available Invoice.

The invoice summary breaks down the current month's balance and all previous months' balance, but the amount at the bottom is the total due. Make checks out to Treasurer of the State of Maine.

Mail checks using the white return envelope included in your package of seals addressed to:

Maine Dept of Inland Fisheries and Wildlife

Big Game and Fur Registration

41 State House Station

Augusta, ME 04333



Technical Support

If it is impossible to enter the harvest information online (e.g. **loss of internet connectivity**), contact call-in registration at **1-888-254-4340** to enter the harvest information via phone 24 hours a day and 7 days a week. **Do not** let the hunter leave without registering the animal and **do not** use a paper registration book.

Contact technical support at **207-287-5257** for any issues with the system to connect with a MDIFW biologist 24 hours a day and 7 days a week.

For non-emergency questions or comments, contact GameFurRegistration.MDIFW@maine.gov

All contacts are listed at the bottom of every page of the registration system.

Frequently Asked Questions

Q: My internet connection is down—how do I register an animal?

A: Contact the call center at **1-888-254-4340.** You and the hunter will register the animal over the phone.

Q: Why can I not enter a county/WMD?

A: They are automatically selected based on town. Be sure that you are selecting the town from the dropdown list.

Q: Why is the town I want to select is not available on the dropdown list?

A: Only official towns are recognized. Consult a gazetteer for the correct name. For township and range, the format is T# R# with a space between township and range. Towns like St Agatha should be entered as "saint".

Q: When I enter a seal number, why do I keep getting an error?

A: Skip that seal and use a different one to finish registering the harvest. Contact <u>GameFurRegistration.MDIFW@maine.gov</u> with the seal number(s) and the problem. Each seal can only be used once—a previous registration may have accidentally entered your current seal number, which cannot be used again. Once the problem is fixed, you will be contacted and can use that seal for the next registration.

Q: I submitted a harvest record but made a mistake—how can I correct the information? A: Send an email to <u>GameFurRegistration.MDIFW@maine.gov</u> with the seal number of the harvest record and explain what information needs to be corrected.

Q: Why is the season I want to select not available?

A: Double-check the date of kill above. The list of seasons is based on the date the animal was killed.

Q: Why am I getting an error on the date of kill?

A: Assuming you entered the format correctly (MMDDYYYY), you cannot enter a date in the future.

Q: The hunter has a permit—why is the choice not available on the permit dropdown list?

A: Assuming you have the correct hunter profile (double-check name and address) the permit is not yet in the MOSES system. On the dropdown list, select **Permit not listed**. You will then manually enter the permit type and number in the boxes that appear below.

Q: A landowner came in without a license. How do I register the animal?

A: On the hunter information page, check the box near the bottom that says **License Not Provided.** For reason choose **Landowner Hunt own Land.**

Q: When I begin to register an animal, why do I have to sign in again?

A: The system will timeout after one hour of inactivity, and you will have to sign in.

Self-Training

Visit the training website: https://ec2-54-243-233-213.compute-1.amazonaws.com/onl	ine/training/
gametagging/index.html	TAGGING STAT
click Continue/Proceed to website.	Username*
Sign in using the following credentials	Password*
(visit page 3 of this User Guide for visual instructions):	

Training Station Username: Training Password: **train** Click Sign In

Type in your name as the clerk.

You will advance to the **Main Menu** page to begin registering an animal (visit page 5 of this User Guide for visual step-by-step instructions):

Station's Registration Agent First and Last Name*

If your station is able to register big game and fur, select **Big Game.**

Choose a species from the dropdown menu.

Select the sex and age of the animal.

Bear Being Registered*
Adult Male
Adult Female
Cub Male
Cub Female

Animal to be Tagged*

Turkev

What are you registering?*

Big Game

Date of Kill*

(MM/DD/YYYY)

Do you know the hunter/trapper's MOSES ID Number'

Choose **Date of Kill** (MMDDYYYY) from the calendar that appears when you click the box.

Enter the **Time of Kill** (HHMM) and from the dropdown select **AM/PM**.

Time of Kill*	
(HH:MM)	
	 •

Choose a season the bear was harvested in from the dropdown menu.

	• Yes
For the <u>first</u> training example—perfect MOSES ID entry—select Yes under Do you know the Hunter's MOSES ID Number*	Hunter/Trapper MOSES ID Number*
(visit page 4 of this User Guide to view MOSES IDs on a hunting license)	Last Name*
Enter the ID: 2894431	Example: MM/DD/YYYY
Enter the Name: Rabbit	
Enter DOB: 05201959	
Click Continue.	Continue

You will advance to the **Hunter Information** page. This example includes the appropriate license and permit for registering the animal. Confirm all fields are correct with the hunter. Once the information has been edited, click Continue to proceed with registering the animal. You will advance to the **Animal and Weapon Information** page.

TAGGING	STATION SIGN IN
Username*	
Password*	
Sign In	

Please turn to pages 10-12 for instructions on how to fill out this page and finish registering the animal. For the <u>second</u> training example—no permit and/or license—select **Yes** under **Do you know the Hunter's MOSES ID Number*** (see page 7 of this User Guide for a visual example). Enter the ID: 2894432 Enter the Last Name: Rabbit Enter DOB: 05201959 Click Continue.

At the top of the **Hunter Information** page, a yellow banner will indicate that the hunter is in the database but lacks a license and/or permit for the harvested animal.



At the bottom of the **Hunter Information** page, you will add the license and permit information.

You would choose the **License Type*** from the dropdown menu, and then enter the **License Number***.

You would then choose the **Permit Type*** from the dropdown menu, and then enter the **Permit Number***.

However, there are instances where the permit or license number was not provided. Check either box for **License/Permit Not Provided**.

License Not Provided
 Permit Not Provided

Next, choose the **Reason*** the license and/or permit was not provided from the dropdown menu.

License Not Provided	
Reason*	
	۲
-	
Landowner Hunt own Land Certain has License-not Located Other	

If the license was not located, you can select the reason and click Continue. You are still able to move forward and register the animal even if you are not shown the license/permit.

You will advance to the **Animal and Weapon Information** page. Please turn to pages 10-12 of this User Guide for step-by-step visual instructions on how to fill out this page and finish registering the animal, or select <u>Cancel</u> at the bottom of the page to be taken back to the beginning of the training.

For the <u>third</u> training example—multiple permits available—if your station registers deer, choose an antlerless deer (Adult Female or Fawn) and the **Firearms** Deer Season.

Select Yes under Do you know the Hunter's MOSES ID Number* Enter the ID: 2894435 Enter the Last Name: Rabbit

irearms	
Archery-Expar	nded
Archery-Regul	ar
Youth Day	
Muzzleloader :	Statewide-wk1

Animal to be Tagged* Deer 🔻
Deer Being Registered*
Adult Male (Buck)
Adult Female (Doe)
Fawn Male
Fawn Female

DOB: 05201939 Click Continue. At the bottom of the **Hunter Information** page, choose the **License** from the dropdown list.

Choose the **Permit** from the dropdown list. In a real-world situation, you would select whichever permit the hunter wants to use. If their permit isn't listed, select that option to manually enter the permit type and number.

For the fourth training example—no MOSES ID found—select No

under Do you know the Hunter's MOSES ID Number*

Enter the first name: Roger

Enter the last name: Rabbit

Enter the birth date: 05201959

License* 1901 - Life Over-70 License - 125168 ▼
Permit*
Select
Select
30001 - Deer Permit Lanowner - 3ATEST 30004 - Deer Permit Regular Bonus - 3BTEST Permit not listed

Do you know the hunter's MOSES ID Number*

0	Yes
۲	No
	Hunter First Name*
	Hunter Last Name*
	Hunter Suffix
	•
	Hunter DOB* Example: MM/DD/YYYY
С	ontinue

In this example, multiple hunter profiles are found. You want to choose the profile with the most up-to-date

	•	
information.	Tag Anin	nal
As the hunter	Hunter Info	ormation
information is identical,	Multiple hur	nters were found with the name and date of birth provided. Please select the customer associated with this tagging transaction.
select the second option	Select	Hunter Information
to reveal the full profile.	•	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address:9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355
-	•	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address:9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355
Click Continue.	Continue	Cancel Wrong Hunter? Search Again

The bottom of the **Hunter Information** page does not show any active license or permit options. Since there were two profiles to choose from, this option is likely an inactive profile.

Click the link <u>Wrong Hunter? Search Again</u> at the bottom of the page to be taken back to the beginning. Select **No** under **Do you know the Hunter's MOSES ID Number*** and enter Roger Rabbit 05/20/1959

Hunter Information				
Multiple h	Multiple hunters were found with the name and date			
Select	Hunter Information			
	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address:9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355			
•	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address:9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355			

Select the first option.

Click Continue.

The Hunter Information includes the license and permit and, therefore, is the most up-to-date profile. Click Continue to advance to the **Animal and Weapon Information** page. Please turn to pages 10-12 of this User Guide for step-by-step visual instructions on how to fill out this page and finish registering the animal, or select **Cancel** at the bottom of the page to be taken back to the beginning of the training.

For the <u>fifth</u> training example—no hunter found—select **No** under **Do you know the Hunter's MOSES ID Number*** and enter any name and birth date not used in this training (see page 6 of this User Guide for a visual example).

Click Continue to advance to the Hunter Information page.



In a real-world situation, you would select <u>Search Again</u> to be brought back to the start page to re-enter the hunter's name and birth date, making sure that all fields are correct and ask the hunter if they go by a shortened name or nickname that their license may be listed under (e.g. "Dan, Danny, Daniel").

For this example, the hunter does not exist in MOSES, so select Create new hunter in MOSES

You will create a MOSES profile for the hunter by filling out all required information, as well as the license and permit used. Click Continue to advance to the **Animal and Weapon Information** page. Please turn to pages 10-12 of this User Guide for step-by-step visual instructions on how to fill out this page and finish registering the animal, or select <u>Cancel</u> at the bottom of the page to be taken back to the beginning of the training.